AUDIT PROPOSAL

Our organization is accepting proposals from CPA firms to provide annual audit and income tax preparation services. We invite your firm to submit a proposal to us by September 22, 2026, for consideration. A description of our organization, the services needed, and other pertinent information follow:

Background of Tri-County Technical College Foundation, Inc. (The Foundation)

The Foundation, a 501(c)(3) nonprofit organization, was incorporated on May 12, 1982 to assist in the advancement of Tri-County Technical College in its objectives for scientific, educational, and charitable purposes. The Foundation has one wholly owned subsidiary, Tri-County Technical College Foundation, LLC (The Foundation LLC). The Foundation LLC is a South Carolina limited liability company and disregarded entity for federal income tax purposes. It is a real estate holding company. The Foundation has a June 30 fiscal year end, with a requirement to file audited financial statements by August 15 and a tax return by November 15 each year.

Services to Be Performed

Your proposal is expected to cover the following services:

1. Annual audit of financial statements to be completed in compliance with the above filing requirements and meetings with audit committee and/or board of directors, as necessary.

2. Annual tax return preparation.

Key Personnel

Following are key contacts for information you may seek in preparing your proposal:

Courtney White	Executive Director Tri-County Technical College Foundation, Inc. 7900 Highway 76 Pendleton, SC 29670	864-646-1484 cwhite12@tctc.edu
Debbie Nelms	Manager of Fiscal Affairs	864-646-1809 dnelms@tctc.edu
Pitsa Johnson	Accountant	864-221-9983 pjohnson@tctc.edu

Requests for additional information, visits to our site, review of prior financial statements, tax returns, and/or appointments should be coordinated through our Manager of Fiscal Affairs. You may reach her at the phone number and/or email address listed above. Please return the completed proposal to Ms. Debbie Nelms.

Relationship with Prior CPA Service Provider

Management will give permission to contact the prior auditor(s).

Your Response to this Request for Proposal

In responding to this request, we require the following information:

1. Detail your firm's experience in providing auditing and tax services to companies in the not-for-profit sector.
2. Discuss the firm's independence with respect to the Foundation.
3. Discuss commitments you will make to staff continuity, including your staff turnover experience in the last three years.
4. Identify the five largest not-for-profit clients your firm (or office) has lost in the past three years and the reasons. Also discuss, in instances where loss of the client was due to an unresolved auditing or accounting matter, the process of attempting to resolve the issue(s).
5. Identify the partner, manager, and in-charge accountant who will be assigned to the Foundation if you are successful in your bid and provide biographies. Indicate any complaints against them that have been leveled by the State Board of Accountancy or other regulatory authority, if any. Indicate any corrective actions that have been taken by the firm with respect to these people.
6. Describe how your firm will approach the audit of the Foundation, including the use of any association or affiliate member firm personnel and the areas that will receive primary emphasis. Also discuss the firm's use of technology in the audit. Finally, discuss the communication process used by the firm to discuss issues with the management and audit committees of the board.
7. Set forth your fee proposal under the following two scenarios.
    a) For one year beginning with the 6/30/2027 audit and tax preparation
    b) For three consecutive years beginning with the 6/30/2027 audit and tax preparation

    Include whatever guarantees can be given regarding increases in future years. Your fee proposal should also delineate hours by level of staff.
8. Describe how you will bill for questions on technical matters that may arise throughout the year.
9. Furnish current standard and discounted billing rates for classes of professional personnel.
10. Provide the names and contact information for other similarly sized clients of the partner and manager that will be assigned to our organization for reference purposes.

11. Describe how and why your firm is different from other firms being considered, and why our selection of your firm as our independent certified public accountants is the best decision we could make.

12. Include a copy of your firm's most recent peer review report, the related letter of comments, and the firm's response to the letter of comments.

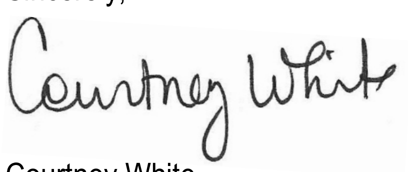
Evaluation of Proposals

The Foundation's Audit Committee will evaluate proposals on a qualitative basis. This includes a review of the firm's peer review report and related materials, technical experience of the firm, qualifications of the staff, the firm's completeness and timeliness in its response to us, and results of discussions with other clients.

Please submit your response to this request for proposal by September 22, 2026.

We would also appreciate a response if you decline to submit a proposal.

Sincerely,



Courtney White
Executive Director